

# ELIZABETH SCHOOL DISTRICT - RECORD OF PROCEEDINGS

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**ELIZABETH SCHOOL DISTRICT**  
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## **BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING June 26, 2017 (Work Session Meeting)**

A Work Session Board Meeting of the Elizabeth School District was held on Monday, June 26, 2017 in the Board Room, District Office.

### **1.0 CALL TO ORDER**

President Deb Spenceley called the Work Session BOE Meeting to order at 6:10 p.m.

#### **ROLL CALL:**

The following BOE Directors were present:

Director Carol Hinds  
Director Chris Richardson  
Director Richard Smith  
Director Deb Spenceley

Also present: Superintendent Douglas Bissonette  
Chief Financial Director Ron Patera  
Technology Director Marty Silva  
Communications Director Melissa Hoelting

### **3.0 PLEDGE OF ALLEGIANCE**

President Deb Spenceley led the audience in the Pledge of Allegiance.

### **4.0 EDUCATION SHOWCASE**

No education showcase

### **5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION**

A motion was made to approve the agenda.

Motion moved by Director Richardson

Motion seconded by Director Smith

#### **ROLL CALL:**

Director Carol Hinds – aye  
Director Chris Richardson – aye  
Director Richard Smith – aye  
Director Deb Spenceley – aye

The motion carried 4-0

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## 6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the June 12, 2017 Elizabeth Schools Board of Education meeting.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

### ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 4-0

\*\*\* Director Dee Lindsey joined the board meeting at 6:33 p.m. \*\*\*

## 7.0 COMMUNICATION

### 7.1 TECHNOLOGY UPDATE

Technology Director Marty Silva presented the new district and school websites with the board. The new websites will be finalized by July 1 and feature the same format and theme for each school. The sites have global icons that will appear on every page and provide shortcuts to Infinite Campus, PayForIt, enrollment/registration and contact information. Channels or links on the top of each school home page are standardized across the sites so parents can easily find information regardless of which site they're on. The websites also have a responsive design that adapts to the device that's being used to view and use the site. Along with the new look, the district and schools have new web addresses.

### 7.2 SUPERINTENDENT UPDATE

#### Student Discipline & Attendance Report

The discipline and attendance report is submitted each year to the state. Shellie Scobee works with all the schools to collect and clean data and make sure it meets the CDE guidelines.

## 8.0 CONSENT AGENDA

A motion was made to approve the consent agenda 8.1-8.4.

Motion Moved by Director Smith

Motion Seconded by Director Lindsey

### ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

### 8.1 New Hires

Robert Chavez, Teacher, EHS

Kevin Chase, Teacher, EMS

Alex Hutchins, Teacher, EHS

Grace Carter, Teacher, EHS

Lauren Teeters, SLP Assistant, Districtwide

Ashlee Forney, Teacher, SHE

Meghan Jacks, Teacher, EMS

Andrew Melton, Teacher, EHS

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### 8.2 Transfers/Changes

Shannon Harrell, Teacher, SHE  
Lisa Pergeau, Lead Teacher, SHE/PS  
Sherri Keithline, Bus Driver, Transportation

### 8.3 Terminations/Resignations

Deveney Rodwell, Sped Para, EMS  
Alanna Cohen, Teacher, EHS  
Kara Viburg, Teacher, SHE

### 8.4 Approval of Food Services Memorandum of Understanding with Legacy Academy

### **9.0 Action Items**

9.1 A motion was made to approve the 2017-2018 Beginning Fund Balance Resolution.

Motion Moved by Director Lindsey

Motion Seconded by Director Richardson

#### ROLL CALL:

Director Carol Hinds – aye  
Director Dee Lindsey – aye  
Director Chris Richardson – aye  
Director Richard Smith – aye  
Director Deb Spenceley – aye  
The motion carried 5-0

9.2 A motion was made to approve the budget for the 2017-2018 school year.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

#### ROLL CALL:

Director Carol Hinds – aye  
Director Dee Lindsey – aye  
Director Chris Richardson – aye  
Director Richard Smith – aye  
Director Deb Spenceley – aye  
The motion carried 5-0

9.3 A motion was made to approve the State Treasurer's Interest Free Loan Program application.

Motion Moved by Director Smith

Motion Seconded by Director Richardson

#### ROLL CALL:

Director Carol Hinds – aye  
Director Dee Lindsey – aye  
Director Chris Richardson – aye  
Director Richard Smith – aye  
Director Deb Spenceley – aye  
The motion carried 5-0

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9.4 A motion was made to approve the custodial services contract.

Motion Moved by Director Hinds

Motion Seconded by Director Smith

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

9.5 A motion was made to declare a teacher and bus driver shortage in the Elizabeth School District.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

9.6 A motion was made to approve the signature on the Consolidated Grant application.

Motion Moved by Director Richardson

Motion Seconded by Director Smith

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

9.7 A motion was made to approve the signature on the SB 191 Assurance.

Motion Moved by Director Lindsey

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

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9.8 A motion was made to approve the Elementary Language Arts Curriculum – Core Knowledge Language Arts.

Motion Moved by Director Richardson

Motion Seconded by Director Smith

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

9.9 A motion was made to approve first reading of policy GBEB, Staff Conduct (And Responsibilities). A second reading will take place after staff input on the CASB recommended policy revisions.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

10.0 A motion was made to approve first reading of policy GBEB-R, Staff Conduct (And Responsibilities) - Regulation. A second reading will take place after staff input on the CASB recommended policy revisions.

Motion Moved by Director Smith

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

10.1 A motion was made to approve first and final reading of policy JFBB-R, Inter-District Choice/Open Enrollment – Regulation.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0



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10.2 A motion was made to approve first and final reading of policy JICDD, Violent and Aggressive Behavior.

Motion Moved by Director Smith

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

10.3 A motion was made to approve first and final reading of policy JICF, Secret Societies/Gang Activity.

Motion Moved by Director Smith

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

10.4 A motion was made to approve first and final reading of policy JICH-R, Drug and Alcohol Involvement by Students - Regulation.

Motion Moved by Director Smith

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

10.5 A motion was made to approve first and final reading of policy JK, Student Discipline.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

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10.6 A motion was made to approve first and final reading of policy JK-R, Student Discipline - Regulation.

Motion Moved by Director Smith

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

10.7 A motion was made to approve first and final reading of policy JKD/JKE-R, Suspension/Expulsion of Students (Hearing Procedures) - Regulation.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

10.8 A motion was made to repeal policy GBG, Liability of School Personnel/Staff.

Motion Moved by Director Richardson

Motion Seconded by Director Smith

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5-0

### 11.0 DISCUSSION ITEMS

DAC Homework Study

The board discussed the District Accountability Committee's (DAC) Homework Study.

Director Lindsey: Any documentation can be found to support your views. A lot of homework is busy work. Homework is used inconsistently. Homework is used as a crutch instead of really helping students develop critical-thinking skills.

Teachers are a little siloed, and with a lot of hard classes and teachers not talking to each other can be a lot for kids.

Director Spenceley: Homework within the district is so different subject to subject and teacher to teacher. What do we do to make homework valuable?

Director Richardson: Quantity of homework doesn't relate to quality of homework. Have the principals and teachers discuss homework within the school. It seems easy that in elementary learning should be done in the classroom.

Middle school a little more and then different at high school. Define a purpose for homework.

Superintendent Bissonette: Classrooms within schools and schools within districts have been siloed. Late start was a well-designed effort to reduce silos. Still a lot of isolation and variations can be seen. Belief systems about homework can be hard to change (with teachers). It's hard to get everyone thinking the same way about it.

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The board agreed that they would like to see the homework study shared with teachers at each school for further discussion.

### 12.0 BOARD PLANNING

A special meeting may be necessary for Singing Hills' wastewater treatment system contract within the next couple of weeks. A special meeting would just be to approve a contract.

The next regular board meeting will be August 14, 2017.

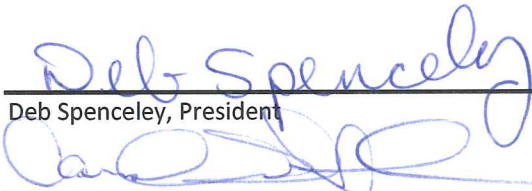
### 13.0 EXECUTIVE SESSION

No Executive Session

### 14.0 ADJOURNMENT

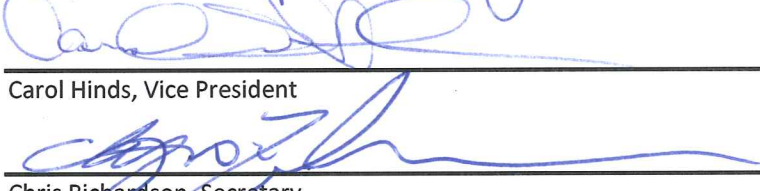
The board meeting adjourned at 7:45 p.m.

Respectfully Submitted,



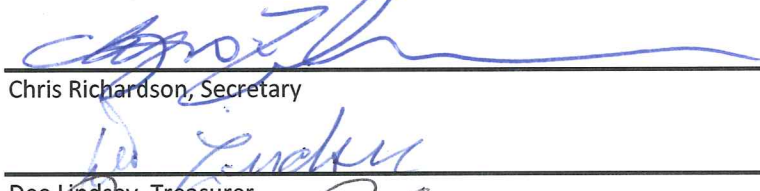
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Deb Spenceley, President



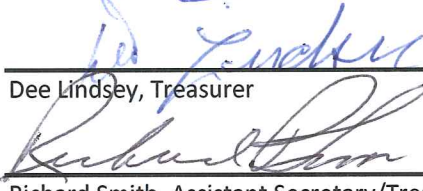
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Carol Hinds, Vice President




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Chris Richardson, Secretary



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Dee Lindsey, Treasurer



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Richard Smith, Assistant Secretary/Treasurer

Recorded by: Melissa Hoelting